

The meeting began @ 12:30 on 3/19/07 in room 2316. Tabitha Burns and Kelly Hower, SCCANS co-presidents, ran the meeting.

In attendance:

<i>Name</i>	<i>Current Quarter</i>
Kelly Hower	5 th
Tabitha Burns	5 th
Susan Casperson	2 nd
Simi Gill	3 rd
Anna Biddle	3 rd
Aron Ruderman	1 st
Rachel DeWitt	1 st
Maureen McAfee	3 rd
Angie Thompson	3 rd
Elizabeth Morfin	1 st
Kris Fahlstrom	4 th
Megan Edwards	4 th
Linda Filippi	4 th
Jamie Cook	2 nd
Matthew Holz knecht	5 th
Tarame Del Giudice	5 th
Jennifer Valenzuela	1 st
Anja Bagheera	1 st
Kat Wright	1 st
Ngon Nguyen	1 st
Julie Durant	3 rd
Jess McElreath	5 th
Chris Duong	1 st
Ali Kurhan	1 st
Josh Epworth	1 st
Sharon Stewart	Faculty Advisor
Lynn Von Schlieder	Faculty Advisor

I. Elections

Tabitha welcomed everyone. We went around the room introducing ourselves and the positions, if any, we held. She described that SCCANS is the largest active club on campus, and we needed to continue club outreach throughout the campus as pre-nursing students can also become members and attend Brown Bags and graduation.

Officers

Currently the officer positions opened are co-presidents, co-vice-president, and co—treasurer. If any of the current officers relinquished their positions, those positions would be available. Tabitha and others described the duties of the following positions:

Co-Presidents: overviewers of SCCANS, put meeting together, keep in touch with committees, Nurses' Day, fundraising – know what everyone else is doing.

Co-Vice-Presidents: organizes Nurses' Day which is every spring - this year May 7, talk with Judy Penn re: outreach to the pre-nurse classes.

Co-Secretaries: take minutes of SCCANS meetings, send emails to class-representatives prior to meetings and Brown Bags as a reminder to forward to their classmates, write announcements on whiteboards in each classroom of upcoming meetings and Brown Bags, make and put up publicity flyers for the SCCANS meetings. (Brown Bag chairs do their own publicity flyers.)

Co-Treasurers: handles the money, knows the budget, plays a big role in the fall quarter, puts together with Sharon's help the student government supplemental budget request.

Co-Presidents: Both co-presidents were entering sixth quarter and relinquished their positions. Angie Thompson, Linda Filippi and Simi Gill expressed interest. After some discussion, Simi decided to defer the co-president positions to Angie and Linda. Tabitha nominated Linda and Matthew Holzenecht seconded the nomination. Jess McElreath nominated Angie and Megan Edwards seconded the nomination. Voting for both candidates was unanimous, and Linda Filippi and Angie Thompson became co-presidents for Spring 2007.

Co-Vice-Presidents: As Angie became co-president, two vice-president positions were opened. Simi Gill, Anna Biddle and Maureen McAfee expressed interest. After some discussion and giving the reason why a candidate wanted the position, Maureen decided to defer the co-vice-president positions to Simi and Anna. Megan nominated Simi and Angie seconded the nomination. Linda nominated Anna and Julie Durant seconded the nomination. Voting for both candidates was unanimous, and Simi Gill and Anna Biddle became co-vice-presidents for Spring 2007.

Co-Secretaries: As Linda became co-president and Anna became co-vice-president, both secretary positions were opened. Anja Begheera and Ali Kurhan both expressed interest. After some discussion, Linda nominated Anja and Kelly seconded the nomination. Megan nominated Ali and Kelly seconded the nomination. Voting for both candidates was unanimous, and Anja Begheera and Ali Kurhan became co-secretaries for Spring 2007.

Co-Treasurers: Kris Fahlstrom remained co-treasurer which left one position open. Kat Wright expressed interest. Tabitha nominated Kat and Kelly seconded the nomination. Voting was unanimous, and Kat Wright became co-treasurer with Kris Fahlstrom for Spring 2007.

Sharon Stewart asked that the officers meet with her today after the SCCANS meeting. Also, there should be a link on Discussion Board for SCCANS messages. There hasn't been, and Lynn Von Schlieder stated she would look into it. Sharon Stewart encouraged everyone, officers, committee chairs and class reps, to register for N290. Tabitha stated you could register for ½ credit. Megan stated she did it online.

Other Positions – Committee Chairpersons:

Evaluation Committee: Anna Biddle
Faculty: Linda Filippi, Angie Thompson
Curriculum Committee: Julie Durant
Graduation: Megan Edwards, Simi Gill, Kelly Hower is 6th quarter graduation coordinator
Pulse: Mara Dyczewski, Jamie Cook
Website: Ervin Malicdem, Emily Wright
Brown Bag: Maureen McAfee, Aron Ruderman
Fundraising: Simi Gill
Job Fair: Maureen McAfee
CE Credit: Jamie Cook, Kat Wright
The "Closet": Ali Kurhan, Josh Epworth

Class Representatives

Second Quarter: Aron Ruderman, Elizabeth Morfin
Third Quarter: Susan Casperson, Jamie Cook, Sandi Kim
Fourth Quarter: Simi Gill, Anna Biddle
Fifth Quarter: Kris Fahlstrom, Linda Filippi
Sixth Quarter: Tabitha Burns, Kelly Hower, Jess McElreath

II. CE Credits

Lynn explained that a nursing student was trying to go to a seminar targeted for school RNs which the student found on the SCCANS website. She stated it was misleading for us to post CE opportunities not geared for nursing students. It was stated that SCCANS should include a rider on the website stating that the list of CE opportunities were possibilities but the nursing student needed to see how it fits with a nursing student and a disclaimer that it may not be funded by SCCANS. Tarama explained how difficult it was in finding the CE opportunities as area hospitals did not call back. Kelly suggested asking people who work in hospitals while we do our clinical rotations. Lynn stated she receives CE mailers and will give them to Jamie and Kat, the chairs. There is a seminar regarding methamphetamines which is \$25 to students on April 14. Often CE Courses will list student rates and those may be more appropriate to list on our web site. In order to apply for reimbursement for a CE, fill out the reimbursement form found on the SCCANS bulletin board or on the SCCANS website and submit it to Sharon. Sharon stated that years ago SCCANS decided to impose a \$50 per quarter maximum for reimbursement with the deadline the second week in April. Everyone was encouraged to look at the CEs on the website and get the paperwork in ASAP.

III. Graduation

With the state laws, it was explained that we could not use funds received from supplemental budget on food. Discussion was held on what we could use the funds for, i.e., paper products, punch bowl, durable goods. Lynn offered the use of her Costco card if needed to purchase what was needed for graduation. Megan reported that she had three cakes ordered at Costco that needed to be picked up and flowers at the Top Foods in Edmonds needed to be picked up. Simi

volunteered to get the flowers. Megan needed volunteers to meet in the media lab at 2:00 p.m. on March 22 to wrap the flowers. SCCANS sponsors the graduation but 5th quarter students host the event by passing out programs, cutting and serving cake, pouring punch, etc. Lynn and Sharon stated there was a water cooler and Angie volunteered to decorate it. Knives, plates, colored forks, paper towels, wipes and another punch were needed. Lynn stated she had created a checklist with target dates for completion for graduation. Sharon stated that the receipts for food items purchased needed to be separate from nonfood items. It was suggested a meeting possibly on June 11, the dead day between classes and finals, to discuss and firm up spring graduation.

IV. Brown Bag

Aron Ruderman and Maureen McAfee reported that they have seven speakers for four or five Brown Bags spring quarter. They just need to know which dates would work. The following dates were given for possible Brown Bags: 4/9, 4/16, 4/23, 5/14 and 6/4.

V. SCCANS Meetings

The following dates were given for spring quarter meeting dates: 4/2, 4/30, 5/21 with 6/11 to discuss graduation.

VI. UCC Meeting

Aron Ruderman attended the last UCC meeting and stated that in order for SCCANS to receive funding, attendance was mandatory. The date for the next meeting is April 24 at 3:00 p.m. in room 2926. Simi Gill and Angie Thompson agreed to attend on behalf of SCCANS.

VII. Nurses' Day

It is scheduled for Monday, May 7, from 11:30 a.m. – 1:30 p.m. in the automotive showroom. The national theme for Nurses' Day is "A Profession and a Passion." Angie reported that she has been unable to reach Mary Larson so a suggestion was made to ask Ann Moore if she would be available to be our Nurses' Day speaker and possibly lecture on stress. Maureen McAfee stated Ann Moore was her boss at work and would ask her.

It was suggested to incorporate a food drive with the nursing students bringing something. Discussion ensued and it was decided that rather than a food drive, we would have a hygiene drive with emphasis on hand gel/sanitizer. Taramé talked about an outreach called Teen Feed, a University of Washington street ministry which provides a hot meal seven nights a week to homeless teenagers, Eric Wirkman the director. The main shelter is housed at the University Methodist Church with a clothing outlet called Roots. Taramé was to call and ask the director what their needs are (if indeed it is hand sanitizer), and then it would be announced at the Brown Bags. It was suggested to pass out a list of items needed so students could decide what to

donate. Word also needs to get out through the class reps and posters need to be made and posted.

Since this is a SCCANS function, everyone needs to sign in as they arrive. Food is being planned for 175 people. Last year the food ran out and the year before there was too much. It was asked have we asked for donations for food. Costco requires three months advance notice and Top Foods requires two months. It was reiterated we couldn't spend the supplemental budget on food. Jess McElreath was heading up the food.

VIII. First Quarter Welcome

Aron reported that the date and time for the First Quarter Welcome is Tuesday, April 17, 2007, from 12:15 p.m. until 2:00 p.m. in room 2925. We actually have the room from 11:30 a.m. until 2:30 p.m. in order to set up and clean up. It was expressed that this time slot yielded a better turn out for existing students.

IX. Other

Lynn Von Schlieder shared a thank you card she received from the organization sponsoring the book drive for the children in Kenya, Africa. SCCANS donated over 300 books or seven cartons full to the Books for Kenya project.

Tabitha stated she would email Gary Poluan, our club contact for Shoreline CC, and give him Linda's and Angie's names for the new contacts as well as the Brown Bag and SCCANS meeting dates.

Lynn shared that the King County Nurses' Association banquet is May 16, 2007, when they give out the student scholarships. She mentioned in years past Shoreline nursing students have been recipients.

The Closet: it was explained to our new chairpersons that they need to know what was available for sale and to host a sale. Megan explained there wasn't a sale Winter Quarter as there were not enough uniforms to sell. Sharon shared that after graduation some sixth quarter students donate their uniforms. Ali and Josh Epworth could evaluate next quarter if there was enough to hold a sale. Megan explained where the uniforms were kept.

Next meeting is 4/2, 12:30 p.m.

The meeting was adjourned at 1:30 pm.

Linda Filippi
4th Quarter Nursing Student
SCCANS co-secretary

Budget Meeting held from 1:30 p.m. until 2:00 p.m.

Tabitha explained the three different ways SCCANS receives funds: 1) From Student Body Association (SBA) \$750 a year just by being a club with at least ten people, a charter and bylaws. 2) Supplemental funds which we request from SCC: we asked for about \$5,000 and got about \$2,000. Funds from the supplemental budget and the original \$750 must be returned to the SBA if not used. 3) Fundraising, i.e., Outback, t-shirts, which is deposited into the SCC Foundation. Foundation funds have fewer guidelines and we do not have to relinquish any of these funds. SCCANS currently has \$5,000 in the Foundation. The funds are used for Nurses' Day, legislative day (6th quarter students), first quarter welcome, and graduation. The existing state law (enacted 1999) states we cannot use state funds for food except under very strict parameters. Tabitha stated our events don't hit these parameters, and Sharon has communicated with Simon Triple, SCC VP of Administrative Services. It costs \$500 for graduation invites per year with an average of 250 needed per quarter. The sixth quarter students pay \$0.75 per invite.

Nurses' Day is budgeted \$300 for food and \$350 for everything else. The honorarium is \$100, \$260 in supplies and \$140 in door prizes.

There are 300 to 400 t-shirts left; we need a display near the back door in the case. Simi will do this.

We need to stock up on paper products, buy in bulk. List of priority purchases: two silk flower arrangements (yellow, green and white: 3' x 3'-4') – Angie and Jessica Crane will do; punch bowl, stamp for checks, banner for nurses day – need new one, pitchers, check at Cash 'n Carry for forks, cocktail napkins, dessert plates (150-200/graduation), disposable table cloths (Angie will do). Sharon will do welcome, Maureen will get speaker Brown Bag prizes.